Government of Jammu and Kashmir

Department of Disaster Management, Relief Rehabilitation & Reconstruction

State Executive Committee

Civil Secretariat, Jammu

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Subject: Guidelines / Instructions on COVID containment measures in the Union Territory of Jammu and Kashmir w.e.f. 02.05.2021

Government Order No. 27 – JK (DMRRR) of 2021.
Dated: 02.05.2021

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1) Whereas, the Government of India vide its Order No.40-3/2020-DM-I(A) dated 29.4.2021, has issued revised guidelines on COVID containment measures which are in effect till 31st May 2021; and,

2) Now, therefore, in exercise of powers conferred under Section 24 of the Disaster Management Act, 2005, the undersigned, in his capacity as the Chairperson of the State Executive Committee, hereby issues the guidelines/ instructions annexed with this order for regulating activities within the Union Territory of Jammu and Kashmir for effective Containment of COVID-19, w.e.f 2nd May, 2021 till further orders.

3) All the SOPs and instructions issued earlier and referred to in the Annexure will be deemed to have been extended till the validity of this order, or modified otherwise. Any deviation from this order shall attract penal action under the Disaster Management Act, 2005.

(B. V. R. Subrahmanyam)
Chief Secretary
Chairperson, State Executive Committee

No: DMRRR/PS/Secy/552/2020 ***Dated: 02.05.2021***

Copy to:

1. Financial Commissioner, Health and Medical Education Department.
2. Principal Secretary to the Lieutenant Governor, J&K.
3. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
4. Director General of Police, J&K
5. Divisional Commissioner, Kashmir/Jammu.
6. Inspector General of Police, Kashmir/Jammu.
7. All Deputy Commissioners.
8. All Superintendents of Police.
9. Private Secretary to the Chief Secretary.
10. Incharge Website, GAD.
11. Government Order/Stock file.

Annexure to Government Order No. 27-JK (DMRRR) of 2021 dated 2.05.2021

Guidelines/ Instructions for regulating activities in the UT of Jammu & Kashmir during the extended period of COVID related restrictions, w.e.f. 2nd May, 2021.

General Instructions:

1) These instructions are being issued for regulating activities that are to be permitted during the extended period of COVID related restrictions in pursuance of MHA's Order No.40-3/2020-DM-I(A) dated 29.4.2021. These instructions shall remain in force till further orders, unless modified or withdrawn earlier.

2) No permission/passes are required for activities which were already permitted under earlier orders. **All instructions relating to safety, health precautions, social distancing, etc., continue to apply**.

Regulated activities in entire UT of J&K:

3) All activities shall continue to be permitted in the UT w.e.f., 2nd May, 2021, outside the containment zones, till further orders. **The following activities, however, shall be prohibited or regulated strictly in terms of the SOPs (List at attachment-C)** issued by the Central / UT government in the past -

(i) **Opening of schools, colleges, higher educational institutions, Technical/ Skill institutions:**

a. **All Universities, colleges and technical/ skill development institutions** in J&K **shall remain closed** for imparting on-campus/ in-person education to the students **till 31.5.2021,** except for the courses / programs that require physical presence of students on account of laboratory / research/ thesis work and internship, etc. Teaching in all these institutions will be in on-line mode.

b. All schools and coaching centres in J&K **shall continue to remain closed** for imparting on-campus / in-person education to students of all classes **till 31.05.2021.**

c. All Schools, Colleges, Technical Education and Skill Development Institutes shall **not** require in person attendance of any member of the staff. The teaching staff shall conduct online

classes only from their homes. The concerned departments will issue guidelines in this regard.

d. The Universities shall be permitted to seek in person attendance of minimal staff only for research/lab / thesis work, etc.

e. However, such staff of educational institutions as are needed by the concerned District Disaster Management Authorities for official duties shall not be exempted from duties on account of this Order

f. Even where some institutions are allowed to be opened by a specific or general order,__educational institutions are strongly advised to take full safety precautions especially by ensuring social distancing, staggered attendance, maintaining sanitation and hygiene, early identification and isolation of suspect cases. An important guideline of MoE's SOP is also reiterated in this regard.

(ii) All **Paid Public parks** in J&K shall **remain closed** for visitors for the duration of this order.

(iii) **Public transport** (matadors / mini-buses / buses etc.,) in J&K shall be permitted to **ply only at 50 %** of its authorized seating capacity. The District Superintendents of Police shall ensure compliance to this effect.

(iv) **Only 50 % shops** in major Market complexes /Bazaars/ Malls within the Municipal limits / urban local body limits shall be open on alternate basis through a rotation system. District magistrates of all districts shall devise a pattern to implement this, preferably in consultation with local market associations.

(v) **The ceiling on the number of people permitted to attend gatherings / functions shall be 20 in case of funerals and 50 for all other kinds of gatherings, whether indoors or at outdoor venues.**

(vi) The existing guidelines and SOPs in place for compulsory testing of all incoming passengers/ travelers to J&K shall be strictly enforced. Everyone will have to compulsorily undergo a COVID-19 antigen test

as prescribed by the protocol in use and may be subjected to quarantine if necessary.

(vii) **Religious places/ places of worship shall continue to remain open for public, subject to the SOP already issued in this regard.**

(viii) For ease of reference, the list of activity wise SOPs with their web links is given at **Attachment-C.**

(ix) Persons above 65 years of age, persons with co-morbidities, pregnant women, and children below the age of 10 years, shall take extra precautions.

(x) **No Deputy Commissioner or any subordinate Magistrate shall impose any local lockdown, outside notified Containment Zones, without prior consultation with the State Executive Committee, and following the Orders and guidelines issued by MHA, Govt. of India.**

Preventive measures

4) **Complete Corona Night Curfew** shall be imposed **within municipal/ urban local body limits** in the Union Territory of Jammu and Kashmir every weekend **in all 20 districts w.e.f. 7:00 pm each Friday till 7:00 am each Monday**. There shall be a complete 'Corona' curfew with no movement of people except for permissible activities only.
   i. Essential & emergency services / movement / work and essential supplies shall remain exempted, subject to production of wedding cards / ID cards etc.
   ii. Wholesalers, Fruit & Sabzi mandies may also remain open as necessary in a regulated manner to ensure provisioning of essential supplies.
   iii. All Shopping Complexes, Bazaars, Saloons, Barber Shops, Cinema Halls, Restaurants & Bars, Sport Complexes, Gyms, Spas, Swimming Pools, Parks, Zoos, etc, shall remain closed.
   iv. Restaurants in hotels can remain functional for in-house guests, to be served only in the rooms.

v. Religious & Social gatherings such as marriages, attended by upto 50 persons only, whether indoors or outdoors, and funerals / last rites, attended by upto 20 persons only,are allowed.

vi. There will be no hindrance to the smooth movement of goods and essential supplies, nomads migrating with herds, Darbar Move Officials/ staff, and other products like agricultural / horticultural goods, on the National & State Highways.

vii. There shall be no restriction on interstate and intra state movement of essential goods.

viii. All Industrial and Scientific establishment, both Public & Private, are allowed to operate for production purposes, or otherwise. Internet services, IT, Telecom, IT enabled services' sector, including e-Commerce are permitted.

ix. There shall be no restriction on the movement of Government Officials for attending office/ duties, on production of I-Cards/ Official Orders.

x. All development/ construction works shall be allowed to continue without any hindrance.

xi. The District Magistrate may issue passes wherever necessary.

xii. **The vaccination drive shall not be halted. Localized mobile teams shall be constituted to provide vaccination in colonies, residential areas and containment zones**

xiii. **District Magistrates will issue orders to this effect under Sec 144, CrPC.**

5) In addition, District Magistrates may take **additional local preventive measures** such as not allowing assemblies / processions; notifying micro containment zones for checking spike in infections in their respective districts, etc. Necessary orders in this regard may be issued under the DM Act / CrPC.

Continuation of Activities already regulated in the UT of J&K:

6) The following Standard Operating Procedures (SOPs)/ guidelines/ instructions issued by the J&K SEC from time to time (available on the website (www.jkgad.nic.in) shall remain applicable in all the districts:

a. **Standard Operating Procedure for Red zones (also known as Containment Zones) (Dated 14.04.2020).**

b. **Standard Operating Procedure for de-notifying Red zones (also known as Containment Zones) (Dated 24.06.2020).**

c. **Protocol for 100% COVID-19 antigen testing of all incoming passengers by Air/ Rail/ Road and Quarantine Procedures to be followed (Dated 30.07.2020).**

d. **Standard Operating Procedure for regulating the opening of religious places (Dated 11.08.2020).**

7) All activities permitted under earlier Standard Operating Procedures (SOPs)/ guidelines/ instructions, and the above, shall continue to be permitted in the UT of J&K., **except in the areas identified as the "Containment Zones".**

Protocol to be followed for all Returnees/ Travelers coming into Jammu & Kashmir

8) **There shall be no restrictions on entry of passengers, returnees or travelers coming to Jammu & Kashmir**, whether by road, rail or air. However, they will have to **compulsorily undergo a COVID-19 antigen test** through any of the prescribed methods as per the protocol of the Government of J&K. The protocol for management of COVID positive persons will be followed for all positive cases.

Special focus on High Positivity rate

9) All District Magistrates shall keep focus on the positivity rate of closed clustered spaces like Public/ Private Offices; Schools, Colleges, Malls; Bazaars etc., and consider implementing control measures in case weekly positivity rate goes beyond 10 percent in these spaces or if the hospital occupancy crosses 50%.

10) Health Department will establish Telemedicine facilities for patients isolating at home. Dedicated Control room numbers for this shall be widely publicized.

11) Direct admission of patients in tertiary care hospitals shall be allowed only on referral from a district hospital except for emergencies. All COVID patients being admitted to tertiary hospitals in Jammu & Srinagar shall

necessarily be based on referral from their respective District hospitals, except for grave emergencies.

Test-Track-Treat Protocol

12) The **three-"T"** protocol of *testing, tracking and treating* needs to strengthened. The Divisional Commissioners need to supervise and ensure that tests are being conducted uniformly across all districts, with adequate testing to be done in districts reporting higher number of cases. The proportion of RT-PCR tests in the total mix should be scaled up, on best effort basis, to 70 % or more, excluding travelers.

13) The positive cases so detected as a result of intensive testing need to be isolated / quarantined at the earliest and their contacts have to be traced at the earliest, and similarly isolated / quarantined and tested, if needed.

14) Quick isolation and treatment of COVID-19 patients shall be ensured in treatment facilities / hospitals / homes.

15) The D/o HME, GoJK, shall ensure adequate availability of COVID dedicated health and logistics (including ambulatory) infrastructure, based on their assessment of the case trajectory.

Containment Zone (earlier Red Zone) protocol

16) Areas identified by the Deputy Commissioner within a district as a potential zone of infection will be referred to as a Containment Zone / Red Zone. The SOP/instructions issued by the State Executive Committee vide its order No. 38-JK(DMRRR) of 2020 dated 14.04.2020 for Red Zones/Hot Spots will be valid for Containment Zones/ Red Zones and will be read as the SOP/Instructions for "Containment Zones" within the districts. The term "Red Zone" used in the earlier SOPs shall also mean "Containment Zone". In addition, the Deputy Commissioners will take the following actions in the identified "Containment Zones": -

    i. **Lockdown shall remain in force in the Containment Zone.**
    ii. **Ensure 100% coverage of AarogyaSetu App among the residents of Containment Zone.**
    iii. **Aggressive contact tracing.**
    iv. **Home or Administrative quarantine of individuals based on the risk assessment by CMOs.**

v. **Compulsory testing of all cases with Severe Acute Respiratory Infection (SARI), Influenza like Illness (ILI) and other similar symptoms specified by MoHFW.**
vi. **House to house surveillance by special team constituted for this purpose more frequently.**
vii. **Private clinics and OPDs are not permitted.**
viii. **The Containment Zones will be notified by Deputy Commissioners on their district websites. MD, NHM, shall also notify the same on JK NHM's website and the updated information shall be regularly shared with MoHFW, GoI**

Vaccination

17) **Vaccination against COVID-19, in the present scenario, is critical to break the chain of transmission**. Therefore, all districts should rapidly step up the pace of vaccination to cover all priority and permissible groups, as approved by the Central government, urgently and in an expeditious manner.

Activities permitted in the entire UT of Jammu & Kashmir, with PERMISSIONS needed only in such areas where indicated against an activity

18) Normal functioning of private hospitals, clinics and nursing homes (including OPD services).

19) All E-commerce and Courier services.

20) All agriculture, horticulture, animal husbandry and related activities.

21) Canteens/Eateries at Bus stands, Railway stations and Airports, with **necessary permissions in Red districts**.

22) **All restaurants, including in hotels**, can operate for **home delivery, take away and dining-in at 100 percent capacity,** subject to the restrictions above SOP of Ministry of Health & Family Welfare, Government of India, dated 4th June, 2020.

23) **Hotels and hospitality services, can operate at 100% (full) capacity,** subject to the restrictions above and the SOP of Ministry of Health & Family

Welfare, Government of India, dated 4th June, 2020, with particular focus on:

a) Full protection gear and equipment should be provided to Hotel staff.
b) Details of guests with entire travel history to be maintained.
c) Only Room service of food should be done instead of in dine-in restaurants.
d) Frequent sanitization of common areas and spaces to be done.
e) Necessary health precautions for guests and staff.

24) **All Shopping Malls** can open subject to the restrictions above and the SOP of Ministry of Health & Family Welfare, Government of India, dated 4th June, 2020, **except in Red districts where they will operate with 50% of shops open on alternate days to be regulated by the Deputy Commissioners concerned**. There will be particular focus on:

a. Special markings for social distancing, wherever needed.

b. Air conditioning of Malls to follow guidelines of CPWD (temperature range of 24–30 degree Celsius, relative humidity in the range of 40-70% with adequate cross ventilation and intake of fresh air.

c. **Food Courts and dining facilities in Malls** can operate for **home delivery, take away and dining in at 100 % capacity.**

d. **Children's gaming zones, gaming arcades inside Malls can open at 100 % capacity.**

e. All railings and door knobs to be frequently sanitized with sodium hypochlorite solution.

f. District Magistrates will regulate the above to ensure that there is no congestion and social distancing is maintained.

25) Gymnasium and Yoga centers.

26) Sports activities in Stadia and sports complexes, with spectators upto 50% capacity in case of indoor halls/complexes and with physical distancing in open complexes.

27) Banks and Financial services.

28) Liquor shops and manufacturing units.

29) **Barber shops, saloons and parlors**, subject to the SOP issued vide G.O No. 62- JK- DMRRR of 2020 dated 08-06-2020, to be enforced strictly.

30) Self-employed service providers such as Plumbers, technicians, electricians etc.

31) **Auto-rickshaws**.

32) Taxi and Cab aggregators

33) **Intra-district movement of individuals** in vehicles is allowed.

34) **Intra-district public passenger transport** vehicles, running on routes (buses, mini-buses and maxi-cabs) can operate, by any operator, at full capacity, on **routes to be notified** by the Transport Department.

35) **Inter-district public passenger transport** vehicles (buses and mini-buses only and **not maxi-cabs**) can operate **between Red Districts** at full capacity, **by JKSRTC only** on **routes to be notified** by the Transport Department. **All** inter-district public passenger transport vehicles (buses and mini-buses and **not maxi-cabs**) can operate **between Green and Orange districts** at full seating capacity on **all routes.**

36) Marriage related functions, with **permission required** for the function in **Red Districts**.

37) Funeral / last rites related rituals

Additional activities permitted in Orange Districts (NO PASSES NEEDED)

38) All shops, including in market areas/ bazaars/ market complexes, subject to the following:
    i. There will be **no parking on roads of bazaars/ market complexes/ market areas** to prevent congestion and ensure social distancing, except where there is paid parking of the Municipal Corporation concerned and there are two free lanes for traffic flow.
    ii. District Magistrates will regulate markets to ensure there is no congestion and social distancing is maintained.

39) **All private offices, with full (100%) strength** of staff, self-regulated by office in-charge to follow the SOP of Ministry of Health & Family Welfare, Government of India, dated 4th June, 2020.

40) **Inter-district movement of individuals** in private vehicles without crossing a containment /red zone district, in four / two wheeler vehicles,

41) **All Inter-district public passenger transport** vehicles (buses and mini-buses only and **not maxi-cabs**) can operate **between Green and Orange districts**, at full capacity, on **all routes.**

42) Taxi and Cab aggregators and Maxi-cabs are permitted to ply **only within the district, or between Green and Orange districts only.**

Additional activities permitted in Green Districts (NO PASSES NEEDED)

43) All activities permitted in Orange districts

Restrictions in Red Districts

44) **All shops, including in market areas/ bazaars/ market complexes,** subject to the following:

i. In the limits of Municipal Corporations, shops will remain open from **9 a.m. till 7 p.m**.

ii. **Only 50% of the shops in market areas/ bazaars/ market complexes, will open on alternate days, to be regulated by the Deputy Commissioners concerned.**

iii. There will be **no parking on roads** of bazaars/ market complexes/ market areas to prevent congestion and ensure social distancing, except where there is paid parking of the Municipal Corporation concerned and there are two free lanes for traffic flow.

iv. District Magistrates will regulate markets to ensure there is no congestion and social distancing is maintained.

45) Private offices are permitted to function with full (100%) attendance. The office in-charge will try to limit presence of staff to 50% to the extent

possible and follow the SOP of Ministry of Health & Family Welfare, Govt. of India, dated 4th June, 2020.

46) Sports activities in Stadia and sports complexes, **without the presence of spectators.**

47) Only 50% of taxis, maxi-cabs, and cab-aggregators in a district are to be allowed to ply on a given day, the arrangement/formula for which shall be decided by the concerned DC.

48) **There will be a complete prohibition on movement of individuals from Containment/ Red zones to Green/ Orange districts.**

49) **Inter-District public passenger transport** vehicles will be run by **JKSRTC only** at full seating capacity for mini-buses on **routes to be notified** by the Transport Department.

Measures to be taken on occurrence of POSITIVE CASE(s) in Offices, Hotels, Restaurants, and Shopping Malls

50) Despite taking the above measures, the occurrence of cases among the employees working in Offices, Shopping Malls, Hotels, Hospitality Services and Restaurants etc., cannot be ruled out. The following measures will be taken in such circumstances:

i. When one or few worker/employee(s) who is/are found to be suffering from symptoms suggestive of COVID-19:

a. Place the ill person in home isolation;
b. Immediately inform the Chief Medical Officer and SHO of concerned Police Station;
c. A risk assessment will be undertaken by the concerned district authorities and accordingly, further action shall be taken regarding management of the case, his/her contacts and need for disinfection.
d. Necessary actions for contact tracing, disinfection of work place etc. will start if the report of the patient is received as positive. The report will be expedited for this purpose.

ii. If there are a large numbers of contacts from a pre-symptomatic/asymptomatic case, there could be a possibility of a cluster emerging in the workplace / institutional setting. Due to the close environment in such settings, this could even be a large cluster (>15 cases). The essential principles of risk assessment, isolation, and quarantine of contacts, case referral and management will remain the same. However, the scale of arrangements will be higher.

iii. The high risk exposure contacts of a positive case shall be quarantined for 14 days.

51) **Closure of workplace**:

i. If there is just one case reported, the disinfection procedure will be limited to places/areas visited by the patient in the past 48 hours. There is **no need to close the entire office building**/halt work in other areas of the office and work can be resumed after disinfection as per laid down protocol.

ii. However, if there is a larger outbreak with 2 or more positives, the **entire building will have to be closed** for 48 hours for thorough disinfection. All the staff will work from home, till the building is adequately disinfected and is declared fit for re-occupation.

Industrial and Service activities

52) Industrial activities can resume at all **industrial estates**. These activities can resume with **100% work force** in **Green, Orange and Red** districts in industrial estates.

53) Industrial activities can resume in all rural areas outside municipal limits, with 100% of work force.

54) In Urban areas in Red and Orange Districts, for Industries within Municipal Limits, industrial activities can resume with the permission as laid down in **Attachment A** and with 75 % workforce.

55) All workshops, service centers and home workshops can operate with not more than 5 persons working on site/ inside premises.

56) All Industries will have to comply with the health, safety and other instructions in **Attachment A**.

Activities in Rural Areas

57) There will be no restrictions, except those mentioned in para 3 above and additional restrictions in Red districts.

58) The **ArogyaSetu App** will be promoted/ downloaded among MGNREGA workers to the extent possible.

59) For rural construction activities, all district and field level authorities would ensure;

i) maintenance of social distancing,
ii) use of protective face covers/ masks
iii) Repeated washing of hands with soap and water themselves and by MGNREGA workers.

50) For rural construction activities, masks are to be issued to the MGNREGA workers and departmental staff by the DDC as per Government instructions and beneficiaries to be encouraged to use homemade masks at work site and at home through distribution of prescribed manual on masks.

51) The detailed SoP issued by MoRD, GoI in light of MHA guidelines shall be adhered strictly.

Construction activities

52) In construction projects in municipal limits, the labour/construction workers shall have to stay at the construction site (inside). The concerned contractor in coordination with the Executive Engineer shall make sufficient arrangement for their stay, providing of masks/sanitation to the labourers and keep the social distance norms in place while carrying on the construction works.

53) In construction projects in rural areas, the labour has to stay in the areas adjoining the construction site. There shall be no huge scale daily movement of labourers/long distances. The contractor in consultation with engineering staff shall make arrangement for their stay, providing of masks/ sanitation to the labourers and keep the social distance norms in place while carrying the construction works.

For Private Projects:

54) Private construction activities shall be allowed in all **Green and Orange** districts, **without** any need for permission. The labour in all projects in Urban Municipal limits have to be **kept in-situ only**. Health precautions and instructions as mentioned at para 40-44 below will be strictly required to be followed. In **Red Districts**, District Magistrates will assess the ground situation and issue permissions as necessary both for construction and any related movement.

55) Construction activities for government projects will be regulated as per the SOP laid down in **Attachment B**.

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ATTACHMENT - A

Standard Operating Procedure for Industrial Activities

1) Following instructions shall have to be complied with by both government and Private contractors and workers –

1. **Efforts will be made at minimizing the commuting**.

   a. As far as possible, all workers are to be accommodated within the premises and/ or in adjacent buildings. **Boarding, lodging arrangement in and around premises** of the units shall be made.

   b. Wherever it is not possible to accommodate the staff/ workers in the unit premises, **separate dedicated transport arrangement** shall be made for ferrying workers without any dependence on the public transport system. They should be allowed to ply with only 50% (for small vehicles) and 67% (for large vehicles) passenger capacity.

   c. Small unit holders may organize pooled **buses through associations** for ferrying work force.

2. **Sanitization of high quality** of premises shall be ensured.

   a. **All areas in the premises** including entrance gates, cafeteria and canteens, meeting rooms, halls, corridors, common areas, equipment, lifts, washrooms, toilets, sinks, water points, walls and other surfaces **shall be disinfected completely**.

   b. All **vehicles and machinery entering the premise** should be disinfected by spray mandatorily.

   c. All units shall sanitize their work places **between shifts**. **Frequent cleaning** of common surfaces and mandatory hand washing shall be ensured.

3. **Health and Hygiene of high standard** shall be ensured by Unit holders/ management.

   a. **Face masks** shall be provided to all workers. Hygienic environment shall be maintained. **Temperature screening** shall be mandatory for everyone entering and exiting the

workplace. Units shall ensure **single entry point** for workers.

b. **Chewing Gutka, Tobacco** etc., and spitting is strictly prohibited.

4. **Social Distancing** shall be ensured.

   a. **Large gathering** or meetings of 10 or more people to be discouraged.

   b. **Seating at least 6 feet away** from others on job sites would be mandatory.

   c. **No more than 2/4 persons** (depending on size) will be allowed to travel in lifts or hoists. Use of staircase should be encouraged.

   d. Shifts may be so operated that it does not leads to crowding during beginning/ end of the shifts. Work places shall have a **gap of one hour between shifts** and will stagger the lunch breaks of staff to ensure social distancing.

   e. There will be **total ban on non-essential visitors** at sites.

5. **Use of Arogyasetu** will be encouraged for all employees both private and public.

6. **Medical insurance** for the workers will be mandatory.

7. **Intensive Communication and training** on good hygiene practices shall be taken up. **Hospitals/ Clinics in the nearby areas**, which are authorized to treat COVID19 patients **should be identified** and list should be **available at work place** for all the times.

8. **Workers not to be allowed from red/containment zones,** colonies/basties where COVID19 cases are suspected.

These conditions shall be strictly implemented by the unit holders in the units allowed to operate. **Weekly inspections** will be carried out by the **teams of functional managers and industry promotion managers** to be constituted by General Manager DICs. **Director of Industry and Commerce (Kashmir/ Jammu) shall supervise** and ensure complete compliance.

Procedure to be followed for operationalization of the Units allowed

1. Units falling in the category of essential supplies production/ services as permitted category **shall apply to General Manager DICs** with details of the workers and production line to be started. They shall also indicate requirement of vehicle and manpower movement passes required for raw material/ finished products as well as work force.

2. After verification of details, GM DICs shall forward the request to the Director of Industries and Commerce. **The Directors** shall examine the request in light of the instructions of the government issued in this regard and **shall issue orders for permission to operate** the units stating the details of the unit, line of activity allowed and also the minimum manpower allowed for the unit. Besides also the **requirement of vehicle and manpower passes** shall also be stated.

3. Unit holders shall **not approach the DC office directly**. They shall approach GM DICs of respective districts to get passes for vehicles and individuals who have to essentially commute for running the units. **GM DICs will take up the request with DC office** for ensuring that essential requirement is met for **ensuring smooth movement of vehicles** for ferrying manpower, bringing raw material and transporting finished goods. GM DICs shall liaison with DC office to seek the required movement passes and facilitate the units accordingly.

4. GM DICs shall ensure that all above instructions and mandatory requirements are followed by the unit holders in letter and spirit. **Weekly inspections** shall be carried out to ensure the same.

5. Wherever inter-district movement is essentially required the **passes** shall be issued by district administration specifically **allowing validity** for **inter-district** movement.

6. Any unit **if found violating** the requirements/ compliances as stated shall be **liable for strict action** and permission to operate the unit shall be withdrawn.

ATTACHMENT - B

Standard Operating Procedure for Government Construction Activities

For Government projects (Para 1-4 applicable only to RED districts)-

1) The concerned Executive Engineer shall identify the works to be resumed during the lockdown period. A list of such projects/works shall be shared with the concerned district magistrates.

2) The concerned Executive Engineers will prepare the list of the required machinery and equipments to be deployed at the identified construction sites/works and same shall be submitted to the concerned District Magistrates permission for its movement/operation.

3) If required, the concerned Executive Engineers shall also workout the requirement of the raw material and its transportation from the source to the site of the construction with details of the vehicles and drivers to be deployed with the concerned DMs for permission of transportation of such material.

4) The concerned Executive Engineers shall also provide the list of the minimum Engineering/supervisory staff required with full particulars and same shall be submitted to the concerned DMs for issuance of passes in their favour.

(Para 5-11 applicable to all districts)-

5) The concerned Executive Engineer in consultation with the concerned contractors shall workout the reasonable requirement of the labour to carry out the construction activities of identified works/projects. The list of the labour required to be mobilized with full detail from end to end shall be submitted to the concerned District Magistrates for issue of one time passes for intra/inter district mobilization

6) All district and field level authorities would ensure

   i. maintenance of social distancing,
   ii. use of protective face covers/ masks

iii. Repeated washing of hands with soap and water themselves and by workers.

7) Utmost care shall be taken by the concerned Engineers/ contractors for meeting the social distancing norms by the construction worker/labourers at the construction sites.

8) All the construction departments/agencies shall adopt the Standard Operating Procedure for social distancing as well as sanitization adhering to the instruction issued by the Ministry of Home Affairs, Govt of India and by the UT Government /District Magistrates from time to time.

9) The Chief Engineers/officers nominated by the other departments, shall monitor the resumption of the construction activities from the notified date as per the guidelines.

10) In construction projects in municipal limits, the labour/construction workers shall have to stay at the construction site (inside). The concerned contractor in coordination with the Executive Engineer shall make sufficient arrangement for their stay, providing of masks/sanitation to the labourers and keep the social distance norms in place while carrying on the construction works.

11) In construction projects in rural areas, the labour has to stay in the areas adjoining the construction site. There shall be no huge scale daily movement of labourers/long distances. The contractor in consultation with engineering staff shall make arrangement for their stay, providing of masks/ sanitation to the labourers and keep the social distance norms in place while carrying the construction works.

Attachment-C

LIST OF SOPs PRESCRIBED FOR VARIOUS ACTIVITIES

S. No.	Name of Activity	SOP issue date	Weblink
1	Movement of Indian Nationals stranded outside the country and of specified persons to travel abroad	Revised on 22.08.2020	https://www.civilaviation.gov.in/sites/default/files/MHA_SOP_did_22_08_2020_on_international_travel_under_Vande_Bharat_and_Bubble_flights.pdf
2	Movement of persons by train	19.05.2020	https://www.mha.gov.in/sites/default/files/MHA%20Order%20Dt.%2019.5.2020%20reg.%20revised%20SoPs%20on%20movement%20of%20stranded%20workers%20by%20trains.pdf
3	Domestic air travel of passengers	25.05.2020	https://www.civilaviation.gov.in/sites/default/files/Order_dated_25th_May_2020_on_recommencement_of_domestic_air_services.pdf
4	Religious places / places of worship	04.06.2020	https://www.mohfw.gov.in/pdf/2SoPstobefollowedinReligiousPlaces.pdf
5	Hotels, restaurants and other hospitality services.	04.06.2020	https://www.mohfw.gov.in/pdf/3SoPstobefollowedinResturants.pdf
6	Shopping Malls	04.06.2020	https://www.mohfw.gov.in/pdf/4SoPstobefollowedinShoppingMalls.pdf
7	Offices	04.06.2020	https://www.mohfw.gov.in/pdf/1SoPstobefollowedinOffices.pdf#_blak
8	Training Institutions of the Central and State Governments	05.07.2020	https://dopt.gov.in/sites/default/files/Scan101.pdf
9	Metro Rail	03.09.2020	http://mohua.gov.in/cms/covid19metrosop.php

Annexure to Government Order No. 27-JK (DMRRR) of 2021 dated 2.05.2021

10	Skill or entrepreneurship training institutions, higher educational institutions conducting doctoral courses and post graduate studies in technical & professional programs requiring laboratory/ experimental work.	08.09.2020	https://www.mohfw.gov.in/pdf/FinalSOPonSkillinstitutions&PGinstitutes08092020.pdf
11	Schools	05.10.2020	https://www.education.gov.in/sites/upload_files/mhrd/files/SOP_Guideline_for_reopening_schools.pdf
12	Cinema hall/theatres/multiplex	06.10.2020**(revised on 30.01.2021)**	https://mib.gov.in/sites/default/files/SOP%20for%20exhibition%20of%20films.pdf
13	Festivals	06.10.2020	https://www.mohfw.gov.in/pdf/StandardOperatingProceduresonpreventivemeasurestocontainspreadofCOVID19duringfestivities.pdf#_blank
14	Colleges/ Higher Education Institution	07.11.2020	https://www.ugc.ac.in/pdfnews/1360511_UGC-Guidelines-for-Re-opening-of-Universities-and-Colleges.pdf
15	Entertainment parks and similar places	08.10.2020	https://www.mohfw.gov.in/pdf/SOPonpreventivemeasurestobefollowedinEntertainmentParksandsimilarplacestocontainspreadofCOVID19.pdf
16	Anganwadi Kendra	11.11.2020	https://wcd.nic.in/sites/default/files/AWC%20services%20continuation_0.pdf
17.	Swimming	30.01.2021	https://yas.nic.in/sports/standard-operating-procedures-sop-and-guidelines-operation-swimming-pools
18.	Exhibitions	30.01.2021	https://commerce.gov.in/whats-new/
19.	Sports Stadia	29.01.2021	https://yas.nic.in/sports/standard-operating-procedure-sop-opening-stadia-sports-events