

**Government of Jammu and Kashmir**  
**Finance Department**  
**Civil Secretariat, Jammu.**

**Subject: Grant of Transport Allowance to the Employees of Union Territory of J&K.**

**Reference: (i) Department of Jammu and Kashmir Affairs, Ministry of Home Affairs, Gol's Letter No. 12011/13/2019-K-IV dated 22/10/2019.**

**(ii) Department of Expenditure, Ministry of Finance, Gol, O.M. No. 21/5/2017-E.II(B) dated: 7<sup>th</sup> July, 2017.**

**(iii) Department of Expenditure, Ministry of Finance, Gol, O.M. No.21/5/2017-E.II(B) dated 2<sup>nd</sup> August, 2017.**

**Government Order No. 472 -F of 2019**

**Dated: 28 -11-2019**

Sanction is hereby accorded to the grant of Transport Allowance in favour of employees of the Union Territory of Jammu and Kashmir at following rates.

<b>Employees drawing pay in the Pay Level</b>	<b>Rates of Transport Allowance per month</b>	
	<b>Employees posted in the Cities as per Annexure</b>	<b>Employees posted at all other places</b>
<b>9 and Above</b>	<b>Rs.7200+DA thereon</b>	<b>Rs.3600+DA thereon</b>
<b>3 and above but below Level 9</b>	<b>Rs.3600+DA thereon</b>	<b>Rs.1800+DA thereon</b>
<b>Upto Level 2</b>	<b>Rs.1350+DA thereon</b>	<b>Rs.900+DA thereon</b>
<b>Note:- Government Employees who are drawing pay of Rs. 24200/- and above in Pay Level SL1, SL2, SL3, 1 and 2 of the Pay Matrix, shall be eligible for grant of Transport Allowance @ Rs.3600 + DA thereon at the Cities mentioned in the Annexure and @ Rs. 1800+DA thereon at all other places.</b>		

**2. The grant of Transport Allowance shall be subject to the following conditions:-**

- i. The allowance shall not be admissible to those employees who have been provided with/avail the facility of Government transport or use official vehicle.
  - ii. In respect of those employees who opt to continue in their pre-revised Pay-structure/Pay Scales, the corresponding Level in the Pay Matrix of the post occupied on 01.01.2016 as indicated in J&K Civil Services Revised Pay Rules, 2018 would determine the allowance under these orders.
  - iii. Physically disabled employees viz. visually impaired, orthopedically handicapped, deaf and dumb/hearing impaired, spinal deformity, shall be paid Transport Allowance at double the normal rates, which shall, in no case, be less than Rs.2250/- p.m. plus applicable rates of Dearness Allowance. Benefit of Conveyance Allowance available to above categories of employees under Article 328-E of J&K CSR Vol-I shall not be available.
3. **Admissibility of Transport Allowance during the following circumstances:-**
- a) **During leave:** The allowance will not be admissible for the calendar month(s) wholly covered by leave.
  - b) **During deputation abroad:** The allowance will not be admissible during the period of deputation abroad.
  - c) **During tour:** If an employee is absent from the Headquarters/Place of Posting for full calendar month(s) due to tour, he/she will not be entitled to Transport Allowance during that/those calendar month/months. However, If the absence does not cover any calendar month(s) in full, Transport Allowance will be admissible for full month.
  - d) **During training treated as duty:** The allowance may be granted during such training, if no Transport Facility/Travelling Allowance/Daily Allowance is provided for attending the training institute. During official tour in the training course, the allowance will not be admissible when the period of the tour covers the whole calendar month. Also, during training abroad, no Transport Allowance will be admissible when the period of such training covers the whole calendar month.

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- e) **During inspection/survey duty by Members of Special Parties within the city but exceeding 8 Kms, from the Headquarters OR during continuous field duty either in or outside Headquarters;**

Transport Allowance is given to compensate for the expenditure incurred for commuting to and fro between the place of duty and residence. In case when one gets Road Mileage/Daily Allowance or free transportation for field/inspection/survey duty or tour for a period covering the whole calendar month, he/she will not be entitled to Transport Allowance during that calendar month(s).

- f) **To vacation staff:** Vacation staff is entitled to Transport Allowance provided no free transport facility is given to such staff. However, the allowance shall not be admissible when such vacation spell, including all kinds of leave, cover the whole calendar month(s).
- g) **During suspension:** As a Government employee under suspension is not required to attend office, he/she is not entitled to Transport Allowance during suspension where suspension covers full calendar month(s). This position will hold good even if the suspension period is finally treated as duty. Where suspension period covers a calendar month partially, Transport Allowance payable for that month shall be reduced proportionately.

4. These orders shall be effective from 31<sup>st</sup> October, 2019.

By order of the Lieutenant Governor.

s/d  
(Dr. Arun Kumar Mehta)  
Financial Commissioner,  
Finance Department.


No. A/02(2018)-UT-1169

Dated 28-11-2019

Copy to the:-

1. Advocate General, J&K High Court Jammu/Srinagar.
2. All Financial Commissioners.
3. Principal Accountant General J&K Jammu/Srinagar.

4. All Principal Secretaries to Government.
5. Director General Police, Police Headquarter, J&K.
6. Principal Secretary to Lieutenant Governor.
7. Principal Resident Commissioner, 5-Prithvi Raj Road New, Delhi.
8. Chief Electoral Officer, J&K.
9. All Commissioner/ Secretaries to Government.
10. Divisional Commissioner Jammu/Kashmir.
11. Principal Secretary to Chief Justice J&K High Court Jammu/Srinagar.
12. Registrar General, J&K High Court Jammu/Srinagar.
13. Director Anti Corruption Bureau, J&K.
14. Director General Accounts and Treasuries.
15. Director General, Audit and Inspections.
16. Director General, J&K Funds Organization.
17. Director General, Budget Division J&K.
18. Director Local Fund Audit & Pensions, J&K.
19. Director Information, J&K.
20. All Head of Departments/ Managing Directors/ Chief Executives of State PSU's/ Autonomous Bodies/ Societies.
21. Secretary, J&K Public Service Commission.
22. Secretary, J&K Legislative Assembly.
23. All Directors of Finance/Financial Advisors & CAOs.
24. General Manager, Govt. Press Jammu/Srinagar for publication in Government Gazette.
25. Private Secretary to Hon'ble Advisor (S/F) to the Lieutenant Governor.
26. Private Secretary to Chief Secretary.
27. Private Secretary to Financial Commissioner, Finance Department.
28. All Treasury Officers.
29. President Jammu & Kashmir Civil Secretariat Non-Gazetted Employees Union, Jammu / Srinagar.
30. I/C website, Finance Department ([www.jakfinance.nic.in](http://www.jakfinance.nic.in)).
31. I/C website, GAD ([www.jkgad.nic.in](http://www.jkgad.nic.in)).
32. Government Order File (W2scs).

  
**(S. L. Pandita),**  
**Director General (Codes),**  
**Finance Department.**

**Annexure to the Government Order No. 472 F of 2019 Dated 28-11-2019.**  
**List of Cities/Towns eligible for higher rates of Transport Allowance on reclassification of cities/towns as per census 2011.**

S. No.	Name of the States/Union Territories	Name of the City/Town
1	ANDAMAN & NICOBAR	—
2	ANDHRA PRADESH/TELANGANA	Hyderabad
3	ARUNACHAL PRADESH	—
4	ASSAM	—
5	BIHAR	Patna
6	CHANDIGARH	—
7	CHATTISGARH	—
8	DADRA & NAGAR HAVELI	—
9	DAMAN & DIU	—
10	DELHI	Delhi (UA)
11	GOA	—
12	GUJARAT	Ahmadabad (UA), Surat (UA)
13	HARYANA	—
14	HIMACHAL PRADESH	—
15	JAMMU & KASHMIR/LEH & KARGIL	—
16	JHARKHAND	—
17	KARNATAKA	Bengalore / Bengaluru (UA)
18	KERALA	Kochi (UA), Kozhikode (UA)
19	LAKSHADWEEP	—
20	MADHYA PRADESH	Indore (UA)
21	MAHARASHTRA	Greater Mumbai (UA); Nagpur (UA); Pune (UA)
22	MANIPUR	—
23	MEGHALAYA	—
24	MIZORAM	—
25	NAGALAND	—
26	ODISHA	—
27	PUDUCHERRY/PONDICHERRY	—
28	PUNJAB	—
29	RAJASTHAN	Jaipur (UA)
30	SIKKIM	—
31	TAMIL NADU	Chennai (UA), Coimbatore (UA)
32	TRIPURA	—
33	UTTAR PRADESH	Ghaziabad (UA), Kanpur (UA), Lucknow (UA)
34	UTTARAKHAND	—
35	WEST BENGAL	Kolkata(UA)

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